Minutes of the Brookfield Township Board

Minutes for June 6th, 2026 (unapproved)

The regular meeting of the Brookfield Township board was called to order by Supervisor Spotts at 7:20 pm following the Public Hearing for the S.A.D #1 for Emergency Services where 37 residents attended.
Present at the regular meeting were: Spotts, Larson, Miller and Orr. Absent was Williams. Also present were: Dawn Sherman, Terry Smyth, Frank Holmes, Jeannie Anthony, Kurt McHenry, Doug Sherman, Ken Coats, Doran and Tina Hisler, Dan Lalone, Raquel Whipp, Judy Kootner, Richard & Leann Stark, Chief Tyger Fullerton, and Attorney Mackenzie Almassian.

There were no changes to the agenda as presented.

With the large attendance, Spotts announced the meeting conduct policy and limited public comment times on the agenda.

Miller presented Resolution #2 of the Special Assessment District #1 for Emergency Services. Moved by Orr, seconded by Larson to adopt the 2nd Resolution for Determination To Make Public Improvements; Approval Of Plans And Estimate Of Cost; Final Determination Of Special Assessment District; and Preparation of Special Assessment Roll MC 4/0

Minutes from the April 6th, 2026 regular meeting were presented for approval. Spotts asked for any additions or corrections, seeing none, Orr moved, supported by Larson, the minutes be approved as presented. 4/0 MC

Minutes from the April 20th, 2026 special meeting were presented for approval. Spotts asked for any additions or corrections, seeing none, Larson moved, supported by Orr, the minutes be approved as presented. 4/0 MC

Treasurer's Report – Larson presented the financials for April and May.
General Fund balance: $94,287.99
Invoices submitted for Trustee approval: #5397 - 5412
General fund expenses: $5,587.65
General fund income: $45,922.08
Tax account balance: $3.75
The savings account, last four digits - 4285 (Troutner cemetery account) of $769.36 has been closed with the balance moved to the General fund and a spreadsheet will be used to deduct expenses for grave decorations each year.
Spotts asked for any questions regarding the report, seeing none, Orr moved, supported by Spotts the financials were approved as presented. MC 4/0

Narrow Lake Sewer System Report -- Miller presented the financials for April and May
NLSS checking balance: $22,351.07
Invoices submitted for Trustee approval: #2680 - 2692 and 4 ACH payments.
NLSS income: $12,855.50
NLSS expenses: $14,196.75
Special Assessment Savings balance: $18,258.40 with this amount transferred to the General Fund.
NLSS Regular Savings: $23,778.79
Spotts asked for any questions regarding the report, seeing none, Larson moved, supported by Orr, the NLSS financials were approved as presented. MC 4/0

Limited public comment:

- Dan LaLone requested the board reconsider their stance on Hamlin Twp Fire Department service.
- Raquel Whipp asked about junk enforcement, who oversees and how to report.

Reports

Rural Fire Association - Chief Fullerton gave the updated budget of RFA during the public hearing as questions came up. Larson presented the Third Amended Agreement of the Charlotte Rural Fire Association. Miller moved to accept, seconded by Orr. MC 4/0

EAJPC - Orr reported the updates and progress and presented the Interim Zoning Ordinance for approval and signatures. Moved by Miller, supported by Larson to accept the Interim Zoning Ordinance as presented. MC 4/0

Eaton Area EMS - Miller attended the April meeting and reported the updates and improvements.

Old Business

Culvert repair on Wolf Hwy - Spotts reported the Road Commission will complete the replacement in July. There is a secondary culvert on Perky Road that needs to be replaced but with regular maintenance it will be safe to be done next FY.

Miller reported the conversation with the attorney regarding the redline Host Agreement. He said we could sign the Host Agreement and return it before June 30th but as the interim ordinance has been approved by the township and EAJPC is in place, it would still not be a complete agreement since they have not applied for the CU permit. The board had already moved to proceed with the project upon review of the attorney so Miller presented it for signatures.

The board set a tentative date for the second public hearing of the S.A.D. of Thursday, August 20th at 7 PM

Miller reported we were not approved for the two FDCVT grants we applied for through the MI Dept of Treasury.

New Business

Luella Lane emergency easement. Residents Anthony and McHenry presented new findings on the easement and Chief Fullerton had presented a letter that the current easement had been recently used to suppress a barn fire and its access was important for their use if needed, however it was private property. Spotts stated it was a civil matter that the board is unable to act upon.

Commissioner Report - Holmes reported there are two millages that total .9 mills that will not renew and the Juvenile millage and 911 - Central Dispatch millage are up for renewal on the August ballot.

Limited public comment - none

Moved by Orr to adjourn, supported by Larson at 9:15 pm

Respectfully submitted,

Tara Miller, Clerk