Minutes of the Brookfield Township Board Meeting

Minutes for August 3rd, 2026

The regular meeting of the Brookfield Township board was called to order by Supervisor Spotts at 7:00 pm. Present were: Spotts, Larson, Miller and Orr and Williams. Also present were: Dawn Sherman, Terry Smyth, Justice Amanda Pollard, Probate Judge, Claudine Williams - Deputy Director of Administration,, Director of 911, Kelly Flynn from Eaton County.

There was one item of new business regarding the cemetery to add to the agenda and Larson moved, seconded by Williams to approve the agenda as presented.

Minutes from the June 1st, 2026 regular meeting were presented for approval. Spotts asked for any additions or corrections, seeing none, Larson moved, seconded by Spotts, the minutes were approved as presented. 5/0 MC

Treasurer's Report – Larson presented the financials for June and July.
General Fund balance: $124,936.59
Invoices submitted for Trustee approval: #5413 - 54.32
General fund expenses: $27,750.56
General fund income: $58,175.80
Tax account balance: $28,598.69
Spotts asked for any questions regarding the report, seeing none, the financials be approved as presented. MC 5/0

Narrow Lake Sewer System Report -- Miller presented the financials for June and July
NLSS checking balance: $13,373.91
Invoices submitted for Trustee approval: #2693 - 2706 + 1 ACH payments.
NLSS income: $14,345.00
NLSS expenses: $22,744.91
Special Assessment Savings balance: $18,261.20 was transferred to the General Fund on 7/11/26 and the account was closed..
NLSS Regular Savings: $23,790.71
Spotts asked for any questions regarding the report, seeing none, the NLSS financials were approved as presented. MC 5/0

Claudine Williams, Eaton County Deputy Administrator introduced herself also Judge Amanda Pollard, Eaton County Probate Court and Director Kelly Flynn, of Eaton County 911 and Central Dispatch to discuss the millage renewals on the ballot for 911 and Juvenile - Youth Facility millages and news and updates from the Controllers Office.

Limited public comment: None

Reports

EAJPC

- Budget approval. Orr explained it has already passed the township involved by ⅔. Miller moved, seconded by Larson to approve the EAJPC 9 month budget. MC 5/0
- Orr reported there has been a significant amount of applications and activity. The board came up with four names for the representative and alternate for the EAJPC Board of Appeals.

Eaton Area EMS - no report, upcoming meeting in August.
Rural Fire Association - no report, upcoming meeting in August

Old Business
Hecate Solar - Miller reported the attorney for Hecate, the Zausmer Group - Devin Sullivan emailed to inform that Hecate had submitted their application through the state MPSC explaining that two townships did not have a CREO (Hamlin and Springport). She said today a courier delivered a box with all the documents submitted to MPSC and a check for $30,000 for intervention funds. Miller stated she confirmed with our attorney, it can only be used to assist with any legal actions we may choose to take to intervene in the case. If deposited, it needs to be held in escrow or it can be returned. Helene will contact our auditor to discuss and report back.

Miller presented Resolution #3 and the filing of the tax roll for the Special Assessment District #1 for Emergency Services. Moved by Miller, supported by Williams to approve Resolution #3 and the tax roll as presented. MC 5/0
The second public hearing is on Thursday, August 20th at 7:00 pm at the township hall.

New Business
Miller added this item to the agenda at the start of the meeting. There has been a request for the cemetery rules from a family of someone recently buried in Perry Cemetery and they need updating before they are distributed. In the folder with the cemetery ordinance are several changes the board has acted upon over the years and she will update them before sending out and publishing on the website.

Commissioner Report - absent, no report

Limited public comment - none

Moved by Larson to adjourn, supported by Williams at 8:55 pm

Respectfully submitted,

Tara Miller, Clerk